

# Dun Laoghaire Rathdown LDTF Workplan, June-Dec 2009

As at September 2009

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## Key external issues for 2009

- Change of structures of National Drugs Strategy relating to linkages of local to National.
- Finalisation of the interim strategy, 2009-2010.
- Inclusion of alcohol in the NDS.
- Reductions in funding.
- The establishment of the NDRIC, to implement the report on rehabilitation.

The 2009 work plan is divided into 3 sections:

Section A: Key responsibilities from the TF's Terms of Reference, and actions for 2009

Section B: Operational activities for 2009

Section C: Implementation of National Programmes for 2009

<b>SECTION A: KEY RESPONSIBILITIES FROM THE TF'S TERMS OF REFERENCE, AND ACTIONS FOR 2009</b>
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Terms of Reference as outlined in the LDTF Handbook, 2000 required TFs to assess the extent and nature of the drug problem in their areas and to develop and monitor the implementation of action plans to respond to the problem as identified. The key areas of responsibility are:

1. **Overseeing and monitoring the implementation of projects.**
2. **Updating the area profile** to take into account any changes in the drug problem.
3. Ensuring that **emerging strategic issues** are identified and policies or actions are proposed to address them.
4. Developing **networking arrangements for the exchange of information** and experiences with other Task Forces, as well as for the dissemination of best practice.
5. Ensuring **appropriate representation** by the voluntary and community sectors on the Task Force.
6. **Taking account of and contributing to other initiatives aimed at tackling social disadvantage.**

## **1. OVERSEEING AND MONITORING THE IMPLEMENTATION OF PROJECTS**

### **1.1 Projects that the TF is the promoter of re specific financial responsibilities:**

The TF is the project promoter of the following P&E projects

1. *DLR2-12 Education Bursaries*
2. *DLR2-13 Recognition Awards*
3. *DLR2-6 Drug Education Training Unit*
4. *DLR2-20 Research into Community Based Drug Education Programmes,*

These projects come under the remit of the **P&E Sub-Committee**, which has responsibility for:

- Developing, implementing and monitoring the annual activities of these projects.
- Developing and monitoring the financial income and expenditure of these projects.
- As with all interim funded projects quarterly reporting procedure, the P&E Sub-Committee should report to the TF on the activities and finances of these projects.

## **1.2 The remaining projects that the TF is the project promoter of:**

### **5. DLR2-14 Small Grants Fund**

### **6. DRL2-15 Task Force Development Worker**

These projects come under the remit of the **Operations Sub-Committee**, which has responsibility for:

- Developing, implementing and monitoring the annual activities of these projects.
- Developing and monitoring the financial income and expenditure of these projects.
- As with all interim funded projects quarterly reporting procedure, the Operations Sub-Committee should report to the TF on the activities and finances of these projects.

## **1.3 All TF interim funded projects:**

- a) Quarterly request to all projects to complete an updated Income and Expenditure for approval by the TF with linkage to the channel of funding quarterly returns. (Ideally Jan, March, June, September).
- b) Quarterly request to all projects to report back to the TF on the progress of these projects with the financial requests. (Ideally Jan, March, June, September).

Recognition is given to the specific supports required by smaller projects.

This process is led by the Development Worker and Coordinator.

As per 1.5 below, projects to report back on how they are implementing the recommendations of the evaluation.

**Lead: Aoife Davey and Development Worker to review information in preparation for the Operational Sub-Group. The information is then fed through to the TF as an agenda item for October meeting (14<sup>th</sup> October).**

## **1.4 Mainstreamed projects (list of mainstreamed projects appendix 3)**

- a) To keep track of annual funding provided to each mainstreamed project- 2009 funding outlined by October.
- b) To keep linked with mainstreamed projects re their operation.

**Lead: Channels of Funding – feedback on annual funding for 2009 for October meeting (14<sup>th</sup> October).**

## **Community Addiction Studies (CAS):**

- c) To be represented on the Management Group of the Community Addiction Studies (CAS), and actively support the ongoing activities of the Addiction Studies. The 2008/9 workplan of the CAS project is attached at appendix 4.
- d) This main areas of this are:
  - i. Run a part-time 100 hour National University of Ireland (NUI) Certificate Course in Addiction Studies in conjunction with NUI Maynooth and the Health Service Executive Dublin Mid-Leinster (HSE) in a venue in Stillorgan.
  - ii. Presentation of certificates event and information on the work of the Dún Laoghaire Rathdown Local Drug Task Force and further progression routes.
  - iii. 6-Week Drug Awareness Courses: To run 6-week courses on drug awareness/education within the various communities in the greater Dún Laoghaire Rathdown Local Drug Task Force area. Eamonn has run
  - iv. To undertake an evaluative research study of the Community Addiction Studies Project.

**Lead: Eamonn Gillen, Aoife Davey, other TF members...**

- v. To examine the possibility of a Questions and Answers session with the CAS committee

**Lead: Eamonn Gillen, Aoife Davey, Community Reps**

## **1.5 Mainstreaming current interim funded projects:**

- a) To actively link with DCRGA re the mainstreaming process re roles and responsibilities of mainstreamed projects

**Lead: Aoife Davey**

- b) To ensure that projects are implementing the recommendations of the evaluation

**Lead: Development Worker (as part of the quarterly reporting back on activities- 1.3 above)**

## **2. UPDATING THE AREA PROFILE**

- 2.1 Obtaining the CTL data from the HSE as the reports become available.
- 2.2 Obtaining the NDTRS data from the HSE as the reports become available.
- 2.3 Obtaining an overview of Garda activity as outlined in the data set from the Forward Strategic Planning process.
- 2.4 Obtaining relevant info and stats from Probation.
- 2.4 Matching this data with info from CAT and DROP.

**Lead: HSE, Gardaí, Probation, CAT, DROP**

- 2.3 Collating this information with a view to spotting any emerging trends.

**Lead: Aoife Davey, Development Worker**  
**November/December**

## **3. IDENTIFYING EMERGING STRATEGIC ISSUES AND PROPOSING POLICIES OR ACTIONS TO ADDRESS THEM**

- 3.1 On (ideally) a bi-annually basis to collate the information from section 2 ('Updating the area profile'), and combine with any emerging areas identified by the TF- to either refer to existing services and projects or refer to DCRGA for their information.

Particular focus on family support, alcohol & rehab for 2009.

**Lead: Aoife Davey, Development Worker**

**Discussion on 2. at December LDTF meeting (9<sup>th</sup> December).**

## **4. NETWORKING ARRANGEMENTS**

- 4.1 Maintain links with the Family Support Network

**Lead: Development Worker (maybe Collette?)**

- 4.2 Meetings with National LDTF Coordinators Network and LDTF Chairperson Networks

**Lead: Pierre deLabre, Aoife Davey**

**Ongoing**

- 4.3 Links with youth:

Links with Comhairle na nOg: to begin the develop links and representation with youth in the area.

Links with Youth at Risk Network

**Lead: Development Worker, Ed Coordinator, Youth Services**

## **5. TO ENSURE APPROPRIATE REPRESENTATION BY THE VOLUNTARY AND COMMUNITY SECTORS ON THE TASK FORCE**

***This is a key focus of the Development Worker in place by Sept.***

- 5.1 To support community representatives

To recruit a development worker in July/August.

- 5.2 To link in with the community platform (SSP) & community and voluntary forum (CDB) in order to engage community reps

- 5.3 To promote the work of the TF through a presentation to both.

**Lead: Coordinator & Development Worker linked into the Operations Sub-committee**

- 5.3 Supporting Voluntary clusters:

- a) To ensure the ongoing meeting of the vol cluster and encourage as many rehab, and ed prevention groups to be involved.

- b) To invite the cluster to nominate reps onto the TF

**Lead: Development Worker**

- 5.4 Drug Users Fora

To link with existing users fora

Links with Probation Service.

**Lead: Development Worker**

**6. TO TAKE ACCOUNT OF AND CONTRIBUTE TO OTHER INITIATIVES AIMED AT TACKLING SOCIAL DISADVANTAGE**

- a) The NDRIC: to ensure an effective Treatment and Rehabilitation sub-group
- Progressing Rehabilitation Strategy at local level

**Lead: Treatment Rehabilitation Sub-committee**

- b) YPFSF development group to ensure clear linkage to TF

**Lead: Aoife Davey, as representative of the TF on the YPFSF Development Group**

<b>SECTION B: OPERATIONAL ACTIVITIES for 2009</b>
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**1. To review the operational procedures of the TF (August/September)**

As part of the operational procedures to discuss roles and responsibilities of reps, linking in with National reps (September)

**Lead: Operations Sub-committee**

**To discuss at September TF meeting (9<sup>th</sup> September)**

**2. Oversee the administrative/development budget**

Ensure account is audited at the end of year.

**Lead: Operations Sub-committee**

**3. Collection of Goodbody process indicators on TF participation**

**Lead: Development & Admin Worker**

**4. Premises fund:** to profile small renovations in preparation for potential premises funds

To make projects aware of the potential for small refurbishment budget from DCRGA with a view to being a position to take full advantage of any funding in a timely manner if it is announced.

**Lead: Aoife Davey, August**

**5. Linking into externally led Training:**

The TF runs a number training options through the DLR2-19 Southside Community Training Network, the mainstreamed Community Addiction Studies courses (NUI Certificate in addiction studies, URRUS, 6-week awareness courses) and through the Drug Education Training Unit (through the Drug Education Coordinator).

The TF will disseminate information on any further training in order to continuously upskill projects and communities:

- Homeless Agency: Learning and Performance Training - Extensive range of themes.
- Merchants Quay Ireland Training
- HSE National Addiction Training Programme
- Community Training Network

**Lead: Development Worker & Aoife Davey**

**6. Production of an Annual Report 2009 in line with activities identified in workplan**

**Lead: Aoife Davey**

**Begin December, to be finalised in January 2010**

**7. Website:**

- Updating the website with project details.
- Linking in with other TF re best details from the websites.
- Ensuring that the website is updated continuously
- Ensuring linkages with search engines.
- Having a few addresses link to the website
- Linkages with Volunteer bureau

**Lead: Development Worker, Eamonn Gillen through the Operations Sub-Committee**

**8. Promotion of the work of the TF**

*The TF will seek to do this as an integral part of all of its activities (e.g. promoting the website in all leaflets and posters).*

- Operations Sub-committee to develop a plan, led by Development Worker to specify a few key actions.

*Lead: Development Worker, Operations Sub-Committee*

**9. Addressing specific project issues as they arise** (this list will be added as specific project issues arise)

- Clarification re funding with FAS re DLR2-9 Ballyogan Early Schools Leavers Project (May/June)

*Lead: Development Worker, Aoife Davey, Channel of Funding*

**10. Particular projects to be supported during 2009:**

- DLR2-17 Estate Management Initiative
- DLR2-18 An Garda Siochana, DMR East, JLO Pilot Scheme Counselling
- DLR2-19 SCTN (formerly Code Project)
- DLR2-4 DROP Management Fund

*Lead: Relevant Sub-committees with Development Worker*

**11. To examine boundary of TF**

- to provide clarity on the TF area, and linkages with Cois Cairn
- to ensure that the mainstreamed projects in the Whitechurch area are linked into the Tallaght LDTF
- to make DCRGA aware of boundary realignment

*Lead: Operations Sub-Committee*

**12. To examine the possibility of updating the TF forward strategic plan**

(This is more an action for 2010, but could be considered as part of the PR exercise.)

<b>SECTION C: IMPLEMENTATION OF NATIONAL PROGRAMMES for 2009</b>
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1. **Dial to Stop Drug Dealing:** To implement the Dial to Stop Drug Dealing campaign and report back to TF on progress  
*Lead: Eamonn Gillen, Development Worker, Aoife Davey*
2. **Family Support:** Rolling out Dormant Accounts Family Support initiative  
*Lead: to be decided*
3. **Competency Framework:** Review the possibility of rolling out at a local level  
*Lead: Aoife Davey, Development Worker*
4. **Cocaine Awareness Campaign:** to implement the activities of the planned cocaine awareness campaign  
*Lead: Eamonn Gillen in conjunction with the Cocaine Awareness Committee (Aoife Davey, Geraldine Fitzpatrick CAT, Maeve Shanley, HSE Education Officer, Anthea Carry DROP Volunteer, John Craven HSE Senior Outreach Worker)*
5. **JPCs:**  
To examine the roll out of Local Policing Fora  
*Lead: Supply Reduction Sub-committee*

## Appendix 1: Membership and representation of the TF (updated 29.10.09)

<b>Chairperson</b>	Pierre de Labre		<a href="mailto:Pierre.de.labre@hotmail.com">Pierre.de.labre@hotmail.com</a>
<b>Community Reps</b>			
Community	Catherine Morley	Catherine Morley Manager Southside Traveller Action Group Unit 5 St. Kierans Enterprise Centre Furze Road Sandyford Industrial Estate Dublin 18	295 7372 <a href="mailto:catherine@southsidetravellers.ie">catherine@southsidetravellers.ie</a>
Community	Colette Farrington	Ballyogan Resource Centre 41 Ballyogan Ave Carrigmines Dublin 18	2953219 <a href="mailto:ballyogancdg@eircom.net">ballyogancdg@eircom.net</a>
Community	Patricia Haughton	c/o HSE Addiction Services Centenary House 35 York Road Dun Laoghaire Co. Dublin	Tel: Through the Task Force office: 2803335
Community	Jenny Storey	c/o HSE Addiction Services Centenary House 35 York Road Dun Laoghaire Co. Dublin	Tel: Through the Task Force office: 2803335
Community	Teresa Waters	c/o HSE Addiction Services Centenary House 35 York Road Dun Laoghaire Co. Dublin	Tel: Through the Task Force office: 2803335
Community	Marian White	c/o HSE Addiction Services Centenary House 35 York Road Dun Laoghaire Co. Dublin	Tel: Through the Task Force office: 2803335
<b>Statutory Reps</b>			
Liaison with DCRGA management group	Miriam Conway	FAS Head Office 26-33 Upper Baggot Street Dublin 4	6070939 <a href="mailto:miriam.conway@fas.ie">miriam.conway@fas.ie</a>
FAS	Paula Delahunty	Snr. Dev. Officer FAS Loughlinstown Co. Dublin	2043733 <a href="mailto:delahuntyp@fas.ie">delahuntyp@fas.ie</a>
HSE	Vivienne Fay	AOM, HSE Addiction Services Centenary House 35 York Road Dun Laoghaire Co. Dublin	2803335 <a href="mailto:vivienne.fay1@hse.ie">vivienne.fay1@hse.ie</a>
Dun Laoghaire VEC	Zuleika Jamieson	DLR VEC 61 Mulgrave Street Dun Laoghaire Co. Dublin	2365301 <a href="mailto:zdalyjamieson@ess.dlvec.ie">zdalyjamieson@ess.dlvec.ie</a>
Probation Service	Jim King	Probation Services Foundation House Northumberland Rd Dun Laoghaire Co. Dublin	2311497 <a href="mailto:jfking@probation.ie">jfking@probation.ie</a>
Co. Dublin VEC	Roisin McLinden	Youth Office Brookfield Youth & Community Centre Brookfield Road Tallaght Dublin 24	4528404 <a href="mailto:roisin_mclindon@edu.codubvec.ie">roisin_mclindon@edu.codubvec.ie</a>

Southside Partnership (and vice- chairperson)	Aileen O'Brien	Southside Partnership Old Post Office 7 Rock Hill Main St. Blackrock Co. Dublin	2090610 <a href="mailto:aileen.obrien@sspship.ie">aileen.obrien@sspship.ie</a>
Dept. of Education & Science	Mairin O'Sullivan	Dublin South County Regional Office Dept of Education & Science County Hall Belgard Sq. North Tallaght Dublin 24	4635503 <a href="mailto:mairin_osullivan@education.gov.ie">mairin_osullivan@education.gov.ie</a>
Dun Laoghaire Rathdown County Council	Angela Sweeney	ACO DLR County Council Dundrum Dublin 14	2054700 <a href="mailto:asweeney@dlrcoco.ie">asweeney@dlrcoco.ie</a>
Garda Siochana	Bill Wildes	Dun Laoghaire Garda Station Corrig Ave Dun Laoghaire	666 5000 <a href="mailto:william.t.wildes@garda.ie">william.t.wildes@garda.ie</a>
<b>Elected reps</b>			
Elected Rep	Cllr. Niamh Bhreathnach	12 Anglesea Ave Blackrock Co. Dublin	086 6078193 01 2835918 (home) <a href="mailto:nbhreathna@cllr.dlrcoco.ie">nbhreathna@cllr.dlrcoco.ie</a>
Elected Rep	Cllr. Cormac Devlin	St. Michael's 117 Glenageary Ave Dun Laoghaire Co. Dublin	086 8186814 <a href="mailto:cormacdevlin@ireland.com">cormacdevlin@ireland.com</a>
<b>Support Staff to the Task Force</b>			
Admin	Catherine Blake	HSE Addiction Services Centenary House 35 York Road Dun Laoghaire Co. Dublin	2803335 <a href="mailto:catherinem.blake@hse.ie">catherinem.blake@hse.ie</a>
Co-ordinator	Aoife Davey	HSE Addiction Services Centenary House 35 York Road Dun Laoghaire Co. Dublin	2803335 <a href="mailto:aoife.davey@hse.ie">aoife.davey@hse.ie</a>
Drug Education Co- ordinator	Eamonn Gillen	DROP 45 Upper Georges Street Dun Laoghaire Co. Dublin	2803187 <a href="mailto:eamonngillen28@gmail.com">eamonngillen28@gmail.com</a>
Development Worker	Aoife Stack	Southside Partnership Old Post Office, 7 Rock Hill, Main Street, Blackrock Co. Dublin	2090610/2803335 <a href="mailto:dlrdevelopment@gmail.com">dlrdevelopment@gmail.com</a>

## Appendix 2: TF Interim Funded Projects and contacts

Code	Project Name	Promoter	Contact	Num
DLR2-1	Alternative/Complementary Therapies	CAT (Community Addiction Team)	Geraldine Fitzpatrick	2176
DLR2-10	Youth Choice (Tracking, Referral and Outreach of early school leavers)	Dun Laoghaire Community Training Centre	Gerry O'Shea	2841
DLR2-11	Mounttown Neighbourhood Youth and Family Project	Mounttown NYP	Mary Cullen	2304
DLR2-12	Educational Bursary	<b>DLR LDTF</b> (administered through DROP)	Eamonn Gillen	086 :
DLR2-13	Recognition Awards	<b>DLR LDTF</b> (administered through DROP)	Aoife Davey	Eam
DLR2-14	Small Grants Fund	<b>DLR LDTF</b> (administered through TF)	Eamonn Gillen/Aoife Davey	Eam Aoife 6596
DRL2-15	Task Force Development Worker	<b>DLR LDTF</b> (administered through TF)	Aoife Davey	2803
DLR2-17	Estate Management Initiative	Dun Laoghaire Rathdown County Council	Chris Furlong	2047
DLR2-18	An Garda Siochana, DMR East, JLO Pilot Scheme Counselling	An Garda Siochana (Dun Laoghaire)	Sergeant Majella Lynch	6665
DLR2-19	Southside Community Training Network (SCTN)	Southside Partnership	Sandra Campbell	2301
DLR2-2	Local Community Addiction Team	Dun Laoghaire Community Addiction Team	Geraldine Fitzpatrick	2176
DLR2-20	Research into Community Based Drug Education Programmes	<b>DLR LDTF</b> (administered through Dun Laoghaire VEC)	Eileen Cullen	
DLR2-4	Management Fund	DROP	Ruth Mclaughry	2803
DLR2-5	Support Of women experience Domestic Violence	SWAN- Southside Womens Action Network	Pauline Davy	2825
DLR2-6	Drug Education Training Unit	<b>DLR LDTF</b>	Eamonn Gillen	086 :
DLR2-8	Prevention Through Play	Dun Laoghaire Youth Service	Julie Kelleher	2809
DLR2-9	Ballyogan Early Schools Leavers Project	Ballyogan Resource Centre	Collette Farrington	2953
DLR2B-1	Barnardos Childcare Project - Part-Time Cook	Barnardos Cottage Childcare Project	Steven McLaughlin	8097
DLR2B-2	Dun Laoghaire/Rathdown Cocaine & Polydrug Users Service	DROP	Sandra Kelly	2803
DLR2-21 R/I	Reintegration Support worker	CAT (Community Addiction Team)	Geraldine Fitzpatrick	2176